

IEREA Council Meeting

Agenda & Notes – March 8, 2023

Zoom Meeting: <https://drake-edu.zoom.us/j/86340414426>

Attendance: Robyn Cooper, Tom Deeter, Matt Townsley (left at 4:15pm), Stephanie Berg, and Sarah Ramsey.

Absent: None

Meeting started at 3:45pm, adjourned 5:10pm

	Activity	Who/ Leader	Materials for Review	Topic	Action/Notes
1	Discussion	All		Identity Council Members and Officers	<p>We currently have 11 members and need 6 for a quorum to change bylaws.</p> <p>We agreed on the following interim officers: Robyn – president Matt – president-elect Tom – treasurer Sarah – secretary Stephanie – Director of Communications To be filled - Director of Policy (Both DOC and DOP are new proposed positions and will be permanent upon approval of Bylaw revisions)</p>
2	Approval	Robyn & Tom		<ul style="list-style-type: none"> • Minutes from last meeting • Treasurer Report • Repository for Minutes and Reports? 	<p>Feb. minutes approved (motion by Matt; second by Sarah)</p> <p>Treasurer reported the following:</p> <ul style="list-style-type: none"> • \$2,459.08 – checking • \$10,258.33 – savings <p>Tom reported there have been two recent charges possibly related to web hosting recurring fees. Tom will contact the bank and start from there.</p> <p>Future discussion item: Adding a second person as a signee on the bank account. Robyn suggested adding this to the bylaws. Tom will ask the bank who the signees are for our account.</p>

					<p>Matt will look into posting council meetings on the website.</p> <p>Robyn will look into a shared Teams folder to archive/keep other documents such as bylaws, minutes, and other related artifacts.</p>
3	Discussion	Matt		<ul style="list-style-type: none"> • Website 	<p>Matt will download all archived documents from the old website.</p> <p>Matt will create an IEREA gmail account to be used for communication on the Contact page.</p> <p>Stephanie has ideas for the Resources page related to K-12 teachers and will send to Matt to be published online.</p> <p>Matt will email a recommendation to the council: Constant Contact or MailChimp for email membership tracking purposes.</p>
4	Discussion	Robyn	Bylaws Revisions and Comments	<ul style="list-style-type: none"> • Bylaws Review 	<p>Robyn provided suggested changes to the bylaws (shared via email).</p> <p>Sarah will check with other non-profits on their practices related to auditing their accounts.</p> <p>Robyn will clean up edits and send out to Council after she and Matt meet. Will send everyone a clean interim slate of officers too.</p> <p>Discussion on adding two new officer positions, one of which replaces what was a committee appointment by the President. With Bylaw edits approval, this position would be a 3 year officer term as opposed to a 1 year committee chair term.</p>
5	Discussion	Stephanie and Sarah		<ul style="list-style-type: none"> • IEREA Activities, Visibility 	<p>Stephanie and Sarah Presented a slide show on potential activities as next steps. An excellent review of opportunities.</p>

					<p>For next meeting, they will dive a bit deeper into:</p> <ul style="list-style-type: none"> • What's included in membership. • Topics and a list of suggestions for what to call lunch time virtual talks • Timeline for implementation. <p>We'll discuss membership lists at next meeting.</p>
6	Discussion	Robyn		<ul style="list-style-type: none"> • Branding 	Did not get to this one.
7	Close			Next Meeting April 5 th	